

Northern Oconto County Room Tax Commission

Monday, April 8, 2024

11:30 A.M.

Lazansky Community Center

1. Call to Order: Gina Martell, NOCRTC Interim President called the meeting to order at 11:30am.
2. Roll Call: Andrew Stemp, Doty, Ahren Telford, Breed, Gina Martell, Townsend, Sarah Losuro, Mountain, Ann Maletzke, Mountain, and Chris Deau, Mountain were in attendance.
3. Approval of February 12, 2024 Meeting Minutes: Motion by Stemp to approve minutes as presented, second by Martell – M/A.
4. Election of Officers: Martell made the motion to nominate Sarah Losuro as Chairperson, 2nd by Telford – M/A. Martell made the motion to nominate Andrew Stemp as Vice Chairperson, 2nd by Losuro– M/A. Losuro made the motion to nominate Martell as Secretary, 2nd by Stemp – M/A.
5. Discussion on Hospitality Member Application Process: Modifications to the application were as follows:
 - a. Add a question on length of time the applicant owned or operated a lodging facility
 - b. Remove the questions about conflict of interest and replace with their ability to attend the scheduled quarterly meetings.
 - c. Include a deadline by which interested applicants must submit their application to the Commission Secretary.All town Commissioners were to announce the application at their next town board meeting.
6. Discussion on Records Retention Policy: Commission felt having a central web location for records retention and transparency that each town could link to was

important. Motion by Stemp to appoint TEDCOR as the responsible party for records retention, second by Martell – M/A

7. Review and Discuss Future Fiscal Policy: Stemp motioned to table this conversation until the next meeting, second by Martell –M/A.
8. The Next meeting will be Monday, June 10, 2024, at the Townsend Town Hall 16564 Elm St, Townsend, WI 54175. @ 11:30 A.M.
9. Stemp made the motion to adjourn at 1:05, 2nd by Martell – M/A

*Minutes submitted by Gina Martell,
Secretary*