

# AGENDA

## NORTHERN OCONTO COUNTY ROOM TAX COMMISSION

Monday, June 10, 2024  
Townsend Town Hall  
16564 Elm St., Townsend, WI 54175

1. Call to Order
2. Roll Call of Members
3. Approval of April 8, 2024 Meeting Minutes
4. Review and Appoint Hospitality Members
5. Election of RTC:
  - Chair
  - Vice Chair
  - Secretary
6. Review and Discuss Marketing Plan
7. Review and Discuss Future Fiscal Policy
8. Select next meeting date/time
9. Adjournment

REASONABLE ACCOMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE.

NOTE: Agenda items may or may not be taken up in the order listed. Discussion and action may be taken on the listed issues.

Northern Oconto County Room Tax Commission

Monday, April 8, 2024

11:30 A.M.

Lazansky Community Center

1. Call to Order: Gina Martell, NOCRTC Interim President called the meeting to order at 11:30am.
2. Roll Call: Andrew Stemp, Doty, Ahren Telford, Breed, Gina Martell, Townsend, Sarah Losuro, Mountain, Ann Maletzke, Mountain, and Chris Deau, Mountain were in attendance.
3. Approval of February 12, 2024 Meeting Minutes: Motion by Stemp to approve minutes as presented, second by Martell – M/A.
4. Election of Officers: Martell made the motion to nominate Sarah Losuro as Chairperson, 2<sup>nd</sup> by Telford – M/A. Martell made the motion to nominate Andrew Stemp as Vice Chairperson, 2<sup>nd</sup> by Losuro– M/A. Losuro made the motion to nominate Martell as Secretary, 2<sup>nd</sup> by Stemp – M/A.
5. Discussion on Hospitality Member Application Process: Modifications to the application were as follows:
  - a. Add a question on length of time the applicant owned or operated a lodging facility
  - b. Remove the questions about conflict of interest and replace with their ability to attend the scheduled quarterly meetings.
  - c. Include a deadline by which interested applicants must submit their application to the Commission Secretary.All town Commissioners were to announce the application at their next town board meeting.
6. Discussion on Records Retention Policy: Commission felt having a central web location for records retention and transparency that each town could link to was

important. Motion by Stemp to appoint TEDCOR as the responsible party for records retention, second by Martell – M/A

7. Review and Discuss Future Fiscal Policy: Stemp motioned to table this conversation until the next meeting, second by Martell –M/A.
8. The Next meeting will be Monday, June 10, 2024, at the Townsend Town Hall 16564 Elm St, Townsend, WI 54175. @ 11:30 A.M.
9. Stemp made the motion to adjourn at 1:05, 2<sup>nd</sup> by Martell – M/A

*Minutes submitted by Gina Martell,  
Secretary*

## AMENDED RESCHEDULED - AGENDA

# NORTHERN OCONTO COUNTY ROOM TAX COMMISSION

Monday, April 8, 2024

11:30 a.m.

Lazansky Community Center  
13412 Hwy 32, Mountain, WI 54149

1. Call to Order
2. Roll Call of Members
3. Approval of February 12, 2024 Meeting Minutes
4. Election of RTC:
  - Chair
  - Vice Chair
  - Secretary
5. Discussion on Hospitality Member Application Process
6. Discussion on Records Retention Policy
7. Review and Discuss Future Fiscal Policy
8. Select next meeting date/time
9. Adjournment

REASONABLE ACCOMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE.

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# AGENDA

## NORTHERN OCONTO COUNTY ROOM TAX COMMISSION

Monday, February 12, 2024

11:30 a.m.

Doty Town Hall

14899 County Road T, Mountain, WI 54149

1. Call to Order	Jayme Sellen
2. Roll Call of Members	Jayme Sellen
3. Elect Officers a. Chair b. Vice Chair c. Secretary	Jayme Sellen
4. Review, discuss and possible action on RTC Bylaws	Newly elected chairperson
5. Review, discuss and possible action on Tourism Entity Agreement	Newly elected chairperson
6. Discuss Hospitality Representation a. Kessler Firsch – Olde Homestead Gift Shoppe b. Chris Deau – Doze Inn STR c. Sarah Losurdo – Spur of the Moment Ranch d. Others?	Newly elected chairperson
7. Select next meeting date/time	Newly elected chairperson
8. Adjournment	

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